

The Corporation of the Township of Tay  
450 Park Street, P.O. Box #100  
Victoria Harbour, ON, L0K 2A0  
(705) 534-7248  
www.tay.ca



## Grants and Donations – Grant Report “Schedule C”

This completed form must be submitted within three (3) months of the conclusion of the event/program/service OR at the end of the calendar year. Failure to do so may result in your group/organization’s ineligibility to be considered for the future.

Group/Organization Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Email: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

Please summarize the event/program/service for which your group/organization is reporting on. If applicable, include the date and location.

Please describe how the grant funds were spent/used.

Please summarize how the event/program/service has provided benefits to Tay Township residents and the community. Include the short-term and long-term positive impacts.

*(Positive outcomes should be communicated in a public forum - social media, media, website, etc.)*

**Please submit the completed form by mail OR email:**

**Mail:**

Emma Whiteside, Financial Analyst  
The Corporation of the Township of Tay  
P.O. Box # 100  
450 Park Street,  
Victoria Harbour, ON  
L0K 2A0

**Email:**

Emma Whiteside, Financial Analyst  
[ewhiteside@tay.ca](mailto:ewhiteside@tay.ca)

**OR**