

# TAY TOWNSHIP

450 Park Street  
PO Box 100  
Victoria Harbour, Ontario  
L0K 2A0



**COMMITTEE OF ADJUSTMENT  
NOTICE OF MEETING  
FILE NO. 2025-A-19**

This is a matter of an application made pursuant to Section 45 of the Planning Act to the Committee of Adjustment submitted by Sean & Donna O'Connor, owners of **2461 Old Fort Road**, legally described as Concession 4 North, Part Lot 12, Township of Tay.

The applicant is requesting relief from two (2) provisions of the Township of Tay Zoning By-law 2000-57 as amended. The applicant is seeking permission to permit a detached accessory structure with a reduced interior side yard setback of 1.84 m (6.04 ft) and a reduced rear yard setback of 3.2 m (10.50 feet), whereas, a side yard setback of 6.0 m (19.69 ft) is required, and a rear yard setback of 8.0 m (26.25 ft) is required.

The below chart summarizes the required and proposed reliefs:

Section 26.3.1 (b)	Permitted	Proposed
(ii) Minimum Required Yards: Rear	8.0 metres (26.25 feet)	3.2 metres (10.50 feet)
(iii) Minimum Required Yards: Interior Side	6.0 metres (19.69 feet)	1.84 metres (6.04 feet)

A key map, site plan, and elevations are included in this notice.

The Committee of Adjustment will consider this application on **Wednesday, October 15th, 2025, at 6:00 p.m.**

**Take Notice** that any person may make a submission in support of or in opposition to the proposed Minor Variance application. Written submissions regarding the proposal can be sent to the Committee of Adjustment Secretary-Treasurer at [planning@tay.ca](mailto:planning@tay.ca), or by mail at Township of Tay 450 Park Street, PO Box 100 Victoria Harbour, ON L0K 2A0, facsimile 705-534-4493. The Secretary-Treasurer will speak to the comments received as part of the presentation to Committee. **The Committee of Adjustment will be meeting remotely via Zoom video and telephone conference.**

**To view the meeting online visit <https://us02web.zoom.us/j/81802159199> or [www.tay.ca/Meetings](http://www.tay.ca/Meetings) for info on how to connect. To listen by telephone call 705-999-0385 (a local telephone number) and enter meeting ID number: 818 0215 9199.**

If you are unable to make written submissions and therefore wish to make an oral statement during the meeting, you can do so by using the "raise hand" function on the Zoom Video call or on a dial pad of a phone by dialing \*9 while connected to the meeting by telephone.

If you, or your agent, do not attend the hearing (by remote video or telephone conference), it may proceed in your absence and except as otherwise prescribed by regulation; you will not be entitled to any further notice in the proceedings.

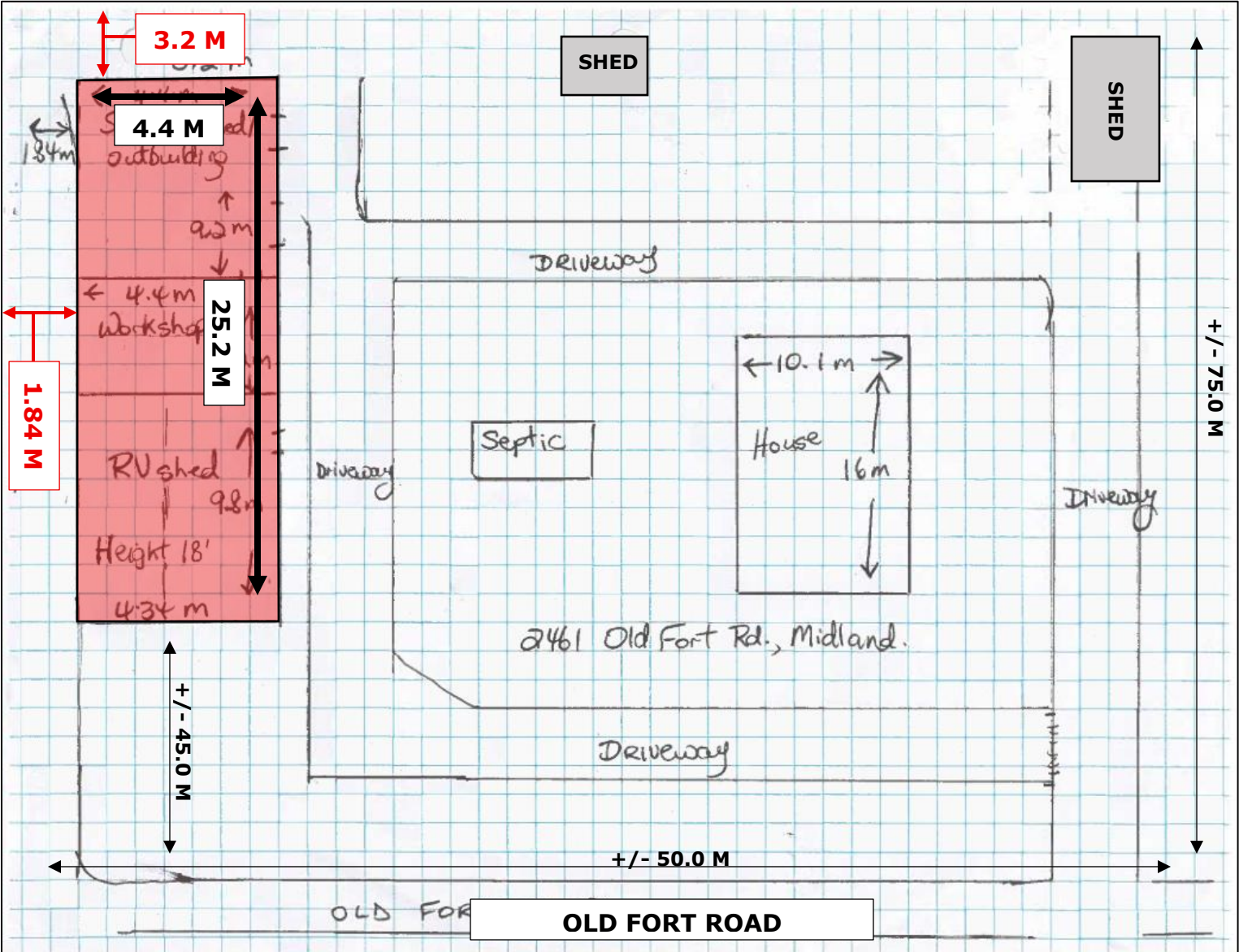
If you wish to be notified of the decision of the Committee of Adjustment in respect of the proposed minor variance, you must make a written request to the Secretary-Treasurer.

Dated: October 3<sup>rd</sup>, 2025  
Todd Weatherell, RPP, CPT  
Secretary Treasurer

KEY MAP



SITE PLAN



Accessory Structure Requiring Variance



ELEVATIONS

