



THE CORPORATION OF THE TOWNSHIP OF TAY

450 Park St., P.O. Box 100
Victoria Harbour, ON
L0K 2A0

REFRESHMENT VEHICLE LICENCE APPLICATION

The applicant for a Refreshment Vehicle Licence shall submit the following:

- Completed application with required licence fee
- Proof of minimum \$2 million (\$2,000,000) liability insurance
- Simcoe Muskoka District Health Unit approval (within last 6 months)
- Proof of Propane/Gas inspection by licensed installer (within last 6 months), if applicable
- If the applicant is not the owner of the property on which the business is to be located, proof of permission to operate on private property is required
- Fuel fired appliances must meet current TSSA requirements
- A business outline of what goods and merchandise are to be sold

Prior to issuing the licence, the applicant must:

- Pass Fire Inspection
- Obtain zoning clearance
- Provide a site diagram/sketch, drawn to scale showing the location of the proposed refreshment vehicle on the property including setbacks from the adjacent property lines, the proposed location of any parking, signage and garbage/recycling containers as well as entrances/exits where applicable.

New Business:

Renewal:

Applicant Identification:

Registered Name of Business: _____

Name of Applicant: _____

Address of Applicant: _____

Operating Business Address: _____

Mailing Address (including postal code): _____

Telephone Number: Home _____ Business _____

Contact Person/Auctioneer: _____

Refreshment Vehicle Information:

Type of vehicle being used: _____

Type of food being served: _____

Proposed location and site plan for vehicle:

Date(s) of Operation: _____

Hours of Operation: _____

Is a "Deep Fryer" being used?: Yes _____ No _____

Please refer to the following checklist to ensure that all required documentation has been attached to your application:

Documentation	Attached	Arranged	Approved (Office use only)
Simcoe Muskoka District Health Unit Inspection Report (within last 6 months)			
Propane/Gas Inspection by licensed installer (within last 6 months)			
Letter of permission from property owner (if required)			
Proof of liability Insurance coverage			
Licence fee (payable to the Township of Tay)			

Licence Fee:

Refreshment Vehicle Annual Licence: \$ 325.00
Revised Licence: \$ 50.00
Replacement Licence: \$ 50.00

Licence Fee (No HST – Quick Code: COML)

<p>Upon receipt of the completed application, we will arrange for:</p> <ul style="list-style-type: none"> - Zoning to be reviewed - Fire Inspection for conformity with Fire Code and NFPA 96 standards for commercial equipment <p>Zoning Approval: _____ Date: _____</p> <p>Fire Inspection Approval: _____ Date: _____</p>

Signature of Applicant: _____ Date: _____

Please note that applications may take up to 10 business days to process.