

Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the *Building Code Act, 1992*

For use by Principal Authority				
Application number:		Permit number (if different):		
Date received:		Roll number:		
Application submitted to: _____ (Name of municipality, upper-tier municipality, board of health or conservation authority)				
A. Project information				
Building number, street name			Unit number	Lot/con.
Municipality	Postal code	Plan number/other description		
Project value est. \$		Area of work (m ²)		
B. Purpose of application				
New construction	Addition to an existing building	Alteration/repair	Demolition	Conditional Permit
Proposed use of building		Current use of building		
Description of proposed work				
C. Applicant				
Applicant is:		Owner or		Authorized agent of owner
Last name		First name	Corporation or partnership	
Street address			Unit number	Lot/con.
Municipality		Postal code	Province	E-mail
Telephone number ()		Fax ()		Cell number ()
D. Owner (if different from applicant)				
Last name		First name	Corporation or partnership	
Street address			Unit number	Lot/con.
Municipality		Postal code	Province	E-mail
Telephone number ()		Fax ()		Cell number ()

E. Builder (optional)			
Last name	First name	Corporation or partnership (if applicable)	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	
F. Tarion Warranty Corporation (Ontario New Home Warranty Program)			
i. Is proposed construction for a new home as defined in the <i>Ontario New Home Warranties Plan Act</i> ? If no, go to section G.	Yes	No	
ii. Is registration required under the <i>Ontario New Home Warranties Plan Act</i> ?	Yes	No	
iii. If yes to (ii) provide registration number(s):			
G. Required Schedules			
i) Attach Schedule 1 for each individual who reviews and takes responsibility for design activities. ii) Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.			
H. Completeness and compliance with applicable law			
i) This application meets all the requirements of clauses 1.3.1.3 (5) (a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted). Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the <i>Building Code Act, 1992</i> , to be paid when the application is made.	Yes	No	
ii) This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> .	Yes	No	
iii) This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.	Yes	No	
iv) The proposed building, construction or demolition will not contravene any applicable law.	Yes	No	
I. Declaration of applicant			
<div style="text-align: right; margin-bottom: 10px;">_____ declare that:</div> <div style="text-align: center; margin-bottom: 10px;">(print name)</div> <ol style="list-style-type: none"> 1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge. 2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership. <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%; border-top: 1px solid black; text-align: center;">Date</div> <div style="width: 45%; border-top: 1px solid black; text-align: center;">Signature of applicant</div> </div>			

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor. Toronto, M5G 2E5 (416) 585-6666.



AUTHORIZATION FOR AN APPLICATION

FOR A BUILDING PERMIT

BY A PERSON OTHER THAN THE LEGAL OWNER

I _____, being the legal owner of the subject property located at _____ in the Township of Tay, hereby authorize _____ to apply for a building permit for work to be done on this property.

Date

Signature of Legal Owner

Personal information contained on this application is collected pursuant to the Planning Act legislation and will be used for the purpose for which it was collected. Questions about this collection or its disclosure should be directed to the Clerk of the Township of Tay.

Building Demos

Taxation Account

Attached is an *"application under section 357 of The Municipal Act for Adjustment of Taxes"*.

Please note: If you are demolishing a building and wish to have your assessment reflect this change you must submit the attached application along with a copy of your final inspection to MPAC or drop it off at the Township Office

Section 357 changes must be submitted to the Township on or before February 28 of the year following the year the application is made for.

The 357 will be used to remove the assessment value of the old building. Municipal Property Assessment Corp. monitors building permits to add assessment for new buildings constructed.

Utility Account

The Township will stop the utility billing on a demolition of a building upon the passing of the final inspection for the demo.

Vacant lot levies will be added to your tax account until such time as the water is connected to the new building. Utility billing will commence when the water service is connected.

For questions relating to adjustment of taxes under Section 357 please contact the Deputy Treasurer at taxinfo@tay.ca.



APPLICATION TO THE MUNICIPAL COUNCIL FOR ADJUSTMENT OF TAXES UNDER SECTION 357/358/359 OF THE MUNICIPAL ACT

MUNICIPALITY												
TOWNSHIP OF TAY										Taxation Year:		
ASSESSMENT ROLL NUMBER						CURRENT ASSESSMENT			REVISED ASSESSMENT			
CTY	MUN	MAP	SUB	PARCEL	TENANT	TOTAL	RTC	RTQ	TOTAL	RTC	RTQ	
43	53											
Assessed Person						Municipal Address						
MAILING ADDRESS												
POSTAL CODE								PHONE				
Reason For Application	s.357(1)(a)		Ceased to be Liable to be Taxed at the Rate at which it was Taxed									
	s.357(1)(c)		Became Exempt after Return of Roll									
	s.357(1)(d)(i)		Razed By Fire or Demolished After Return of Roll									
	s.357(1)(d)(ii)		Damaged and Substantially Unusable After Return of Roll									
	s.357(1)(g)		Repairs/Renovations prevented normal use (min. 3 months)									
	s.358(1)		Overcharged caused by Gross or Manifest Error									
s. 359		Gross or Manifest Error - Clerical or Factual										
Effective Date from (mm/dd/YY) : ___/___/___ to ___/___/___												
Applicant Signature								Date				
Details or Reason for Application:												
ASSESSOR								DATE				