



## **Civil Wedding Ceremony Requirements**

The Township of Tay offers civil marriage ceremonies at the Township Municipal Office located at 450 Park Street, as well locations as requested by the applicants.

Interested parties must be aware that due to the nature of a civil wedding ceremony there cannot be any mention of religion in the service.

If you are interested in a civil ceremony please read the following:

- Contact the municipal office with potential ceremony dates to ensure that an officiant and facilities are available.
- If you wish to be married outside of the Council Chambers, confirm the location with the officiant.
- A valid Ontario marriage licence is required. A marriage licence may be purchased at the Township of Tay Municipal Office or at most municipal offices in Ontario. If the marriage licence is purchased in another municipality, it must be provided to the officiant no later than 1 week prior to the ceremony.
- Once you receive your marriage licence you will schedule an appointment with the officiant during office hours. Both parties must be in attendance and this meeting must take place at least 24 hours prior to the ceremony.
- Required items for the meeting include photo ID for both parties, marriage licence and payment for the civil marriage ceremony.

### **Fees**

**During office hours:** (Mon – Fri 8:30 a.m. – 4:30 p.m.) \$250.00 plus HST

**After hours and/or offsite:** \$325.00 plus HST

The above payment must be received prior to the service taking place and is payable by cash or debit.

## **Marriage Ineligibility:**

Staff will not solemnize the marriage of any person who he/she knows or has reasonable grounds to believe lacks capacity to marry.

Circumstances rendering a person ineligible for the civil marriage include:

- One or both parties are under physical or mental duress
- Age minimum – you need to be at least 16 years old to get married in Ontario. Under 18 years old you will need written consent from both parents.
- The parties are related as grandparent, parent, child, grandchild, brother or sister
- One or both parties are currently married
- One or both parties are mentally ill or under the influence of intoxicating liquor or drugs and incapable of understanding the nature of the marriage contract and the duties, obligations and responsibilities that result from marriage. If the person solemnizing a marriage has any doubts as to the mental capacity of the parties, or one of the parties, he/she may refuse to perform the ceremony.